**Application form**

**Master of Science in Life Sciences**

**Application for study programmes starting:**

[ ]  Spring semester 2017 (Application deadline: 31 October 2016) **Form of study:**  [ ]  Full-time

[ ]  Autumn semester 2017 (Application deadline: 30 April 2017) [ ]  Part-time

**With specialisation in:**

[ ]  Applied Computational Life Sciences (start in September 2017)

[ ]  Food and Beverage Innovation

[ ]  Pharmaceutical Biotechnology

[ ]  Chemistry for the Life Sciences

[ ]  Natural Resource Sciences

[ ]  Auditor

1. **Personal details** (Please give all information requested)

|  |  |
| --- | --- |
|  | Last name/First name        |
|  | Gender | [ ]  f | [ ]  m | Date of birth      | Matriculation number[[1]](#footnote-1)      |
|  | Street address       |
|  | Postcode / Town       | Canton of residence[[2]](#footnote-2)      | Place of civil origin / Canton       |
|  | Telephone (private)       | Mobile       | E-Mail (private)      |
|  | Nationality       | Mother tongue       | Marital status       |
|  | AHVN13- social security number756.\_ \_ \_ \_.\_ \_ \_ \_.\_ \_ | Place of birth      | Country of birth (for non-Swiss)      |
|  | Legal residence when authorisation to study obtained (qualification to study at university or qualification to study at a university of applied sciences)  | Postcode / Place of residence      |
|  | **Important**: If you have already matriculated at a Swiss institute of higher education, please send the relevant confirmation(s) of your exmatriculation(s) and transcript(s) of records (achievement summary). In the case of universities of applied sciences, a statement with the number of ECTS credits already notified to the federal government and the funding canton should be included. If you have any questions about the documentation mentioned above, please use only the following address for correspondence: exmatrikulation.lehre@zhaw.ch  |
|  | Previous institute(s) of higher education [[3]](#footnote-3)      |

1. **Education and qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **Education** | **Qualification** |  |  |
| [ ]  Grammar school (Gymnasium) | [ ]  Baccalaureate exam |  |  |
| [ ]  Vocational college (Berufsschule) |  | Type / Profile:  |       |  |
| [ ]  Vocational college with baccalaureate (Berufsmaturitätsschule) | [ ]   | VocationalBaccalaureate |  |  |
| [ ]  Professional college (Fachmittelschule) | **Type:** | [ ]  Accompanying apprenticeship / with internal work experience |
| [ ]  Professional college with baccalaureate (Fachmaturitätsschule) |  | [ ]  After completion of apprenticeship |  |
| [ ]  Diploma middle school (Diplommittelschule) | **Field of study:** | [ ]  Business | [ ]  Technical |
| **Institute of higher education** |  | [ ]  Health | [ ]  Social  |
| [ ]  University of applied sciences |  | [ ]  Scientific | [ ]  Art and design |
| [ ]  University / ETH |  |
| [ ]  | **Other schools** |  | **Name of the school:**       |
|  |  |  | Place:       | Canton:       |
|  |  |  | From / to:       |  |
| [ ]  | **School in another country** |  | **Country:**       |
|  |  |  | Name of the school:        |
|  |  |  | Description of the qualification       |
|  |  |  | From / to       | Year of completion:       |

1. **Apprenticeship**

|  |  |
| --- | --- |
|  | Name of profession       |
|  | Name of the apprenticeship company or organisation      |
|  | Number of years       |  | Certificate of competence: | [ ]  Yes [ ]  No | Date of completion:       |

1. **Professional practice after completion of education**

|  |  |  |
| --- | --- | --- |
|  | Name of the company, Location:       | From / to:       |
|  | Employed as:       | Numbers of months:       |
|  | Name of the company, Location:       | From / to:       |
|  | Employed as:       | Numbers of months:       |
|  | Name of the company, Location:       | From / to:       |
|  | Employed as:       | Numbers of months:       |

1. **Documents to attach** (Please send copies of your documents – not the originals)

[ ]  Degree certificate (If Bachelor’s degree already obtained)

[ ]  Current Transcript of records (summary of modules or lectures attended)

[ ]  Copy of Other diplomas (vocational maturity, academic or specialised secondary school)

[ ]  Other certificates (Federal certificate of competence from an apprenticeship/ work certificate /internship)

[ ]  Curriculum vitae with passport photo

[ ]  Letter of motivation (**incl. supervisor and subject are of the Master’s Thesis**)

[ ]  Exmatriculation certificate(s) and transcripts of records from other Swiss universities of applied sciences

[ ]  Statement of ECTS credits already notified to the federal government and funding canton

[ ]  ID (front and back) for Swiss citizens

[ ]  Passport **and** residence permit for non-Swiss citizens

[ ]       ………………………………………………………….

[ ]       ………………………………………………………….

1. **General conditions**

|  |  |
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|  | **Transfer of rights:** Students automatically cede all working results they produce during their studies at the ZHAW and all rights pertaining thereto fully and without payment from the ZHAW. The rights so transferred especially include solutions to exercises and tasks, final papers or theses, and any software developed by students, irrespective of any protection conferred on such intellectual property. The rights ceded comprise, in particular, the exclusive right to file for patents, trade or service marks and all copyright, performance, patent, design and model rights etc. Should the ZHAW receive any payment in respect of such rights, it will use the proceeds solely for educational purposes. Any rights students may have to be recognised as the author, inventor or creator of a design, model or suchlike are not in any way affected by this transfer.  |
|  |  |
|  | **Further legal stipulations:** The course material supplied by the ZHAW is protected by copyright. Any use, in particular, the copying of course materials for use outside the immediate university environment is prohibited. Software owned by, or licensed to, the ZHAW may be used by students for educational purposes only. Students are specifically prohibited from copying the software and the ZHAW logo without prior written authorization from the ZHAW, or making them accessible to a third party in any way. Any use of the ZHAW infrastructure for illicit activities, especially, the misuse of computer equipment, is strictly prohibited. Students who violate these provisions are liable for any damages arising therefrom, and can be expelled from the ZHAW with no refund of tuition fees. |
|  |  |
|  | **Fees:** Tuition fees at the ZHAW are charged in accordance with the tuition fees regulations of the Zurich University of Applied Sciences. Further study programme-specific contributions are determined by the individual schools. |
|  |  |
|  | **Withdrawal prior to start of study programme:** Students may withdraw from the study programme by sending notification in writing to the person responsible before the study programme begins.For study programmes beginning in the autumn semester (AS), this must take place by the end of calendar week 33 and for those beginning in the spring semester (SS), no later than the end of week 03. **The fee for enrolment and admission (Fr. 100) is also payable in the event of withdrawal before the start of the study programmes**. Payment must be made prior to enrolment. In the event of withdrawal after week 33 (AS) or week 03 (SS), the tuition fee and membership due for the first semester will be charged. Compulsory modules enrolled for in the first semester will be assessed and considered as attempts. |

1. **Confirmation**

|  |  |
| --- | --- |
|  | The undersigned agrees that the ZHAW contact details (name, first name, address, e-mail, telephone number) and details of the study programme may be passed on to third parties (e.g. organisers of ZHAW Graduate Day or springboard events, both of which arrange exchanges for providing contacts with potential employers, as well as with the VSZHAW student association or alumni associations). Furthermore, the undersigned agrees that the ZHAW may use the contact information for ZHAW mailings after graduation. No data will be passed on to third parties that have no connection to the ZHAW or to studying and further education at the ZHAW.**If you do not agree to the transfer of data to third parties and/or use thereof for mailings after graduation, please strike out this box. This ensures that the obligatory signature below does not apply to this information.** |
|  |  |
|  | **The undersigned confirms that this application has been truthfully completed, that he or she agrees to its conditions, and that all the documentation required and, if necessary, exmatriculation certificates have been included.** |
|  |  |  |
|  | Place and date      | Signature      |

By making this application, you confirm that you have sufficient language skills to be able to follow the lessons in English and German. The organisers of the study programme reserve the right to request the presentation of a certificate (level C1) in the respective foreign language.

**How did you learn about our Master's degree in Life Sciences?**

[ ]  Registration portal

[ ]  Social media

[ ]  ZHAW homepage

[ ]  Study portal

[ ]  Information events / other events:

[ ]  Banner

[ ]  Other:

**Checklist for the further application procedure (for your documents)**

 [ ]  Please send this completed and signed application form to:

ZHAW LSFM

Studiensekretariat Master Life Sciences
Grüntal, Postfach
CH-8820 Wädenswil

 [ ]  Look for a suitable topic for your Master’s thesis and contact the respective supervisor:

 <https://www.zhaw.ch/en/lsfm/study/master/master-in-life-sciences/registration/>

[ ]  Obtain advice from the supervisor of your Master’s thesis or from the head of your chosen specialisation on how best to arrange your modules and fill in the individual study agreement (ISA) together with your supervisor. Registrations for semester courses are based on the ISA. The form can be found at:

 <https://www.zhaw.ch/en/lsfm/study/master/master-in-life-sciences/registration/>

Award of credits for prior study: If you have an engineering diploma or a postgraduate study qualification in your chosen area of specialisation, you may ask for dispensation of certain modules in our study programme. Please fill out the corresponding form at: <http://www.lsfm.zhaw.ch/de/science/studium/info.html> and include copies of all relevant documentation. Send this request to the Administration Office Master of Life Sciences.

[ ]  Send the completed ISA, signed by all those involved, to the Administration Office Master of Life Sciences by 31 December (for studies starting in the spring semester) or 30 June (for studies beginning in the autumn semester).

 <https://www.zhaw.ch/en/lsfm/study/master/master-in-life-sciences/registration/>

[ ]  Fill in the online personal details form (in German! If you need an English version please contact us) to determine the canton responsible for funding at:
<https://personalienblatt.zhaw.ch/> (This should no longer be filled in by hand). The deadline for studies starting in the spring semester is January, 31 and for studies starting in the autumn semester July, 31.

**The confirmation of place of residence must not be older than 3 months (at the time of starting your studies).**

Older confirmations of place of residence will not be accepted and will need to be completed again by your community (Gemeinde). Please send the completed and signed form by the deadline stated to the Administration Office Master of Life Sciences.

**Exception**: for ZHAW Bachelor’s graduates who are starting the Master’s programme without a break from their studies and have not changed the canton responsible for their financing, the existing personal data sheet and the existing confirmation of place of residence can be used.

1. Each individual receives a matriculation number in the form of a yellow adhesive label when they first enrol at a Swiss institute of higher education (university of applied sciences or university / ETH). This label is stuck onto the original study authorisation certificate at the time of matriculation (normally on a vocational baccalaureate certificate, general baccalaureate or other document which entitles the holder to matriculate). [↑](#footnote-ref-1)
2. The canton in which you are currently living.

3 To be completed if you have previously been enrolled at a Swiss institute of higher education and have completed, interrupted or discontinued your studies. [↑](#footnote-ref-2)
3. [↑](#footnote-ref-3)